

LEISURE (PFI) BOARD MEETING held at COUNCIL OFFICES LONDON ROAD SAFFRON WALDEN on 20 FEBRUARY 2002 at 9.30 am

Present: Councillor R J Copping – Chairman.
Councillors R A E Clifford and A J Ketteridge.

Officers in attendance: Mrs E Forbes, Mrs L Bunting, F Chandley,
Ms K Chapman and Mrs S McLagan.

PFI 159 APOLOGIES

Apologies for absence were received from Councillor A R Row and the Director of Resources.

PFI 160 MINUTES

The Minutes of the meeting of the Leisure (PFI) Board held on 30 January 2002 were received, confirmed and signed by the Chairman as a correct record.

PFI 161 BUSINESS ARISING

(i) Minute PFI 153 - (i) Tax Advice

In answer to a question from the Chairman the Project Manager reported that she understood that there were no significant issues outstanding and progress was being made.

(ii) Minute PFI 153 - (ii) Lord Butler Fitness and Leisure Centre

The Project Manager reported on the issue of the cleanliness of the wet change area at the Leisure Centre. Further inspections of the area had been undertaken and a decision on the action to be taken was being considered.

PFI 162 UPDATE ON MEETINGS OF THE SENIOR OFFICER BOARD

There were no matters arising from Senior Officer Board meetings that would not be discussed later in the meeting.

PFI 163 SCHOOLS

(i) Stansted Mountfitchet School

The Project Manager, the Head of Leisure and Amenities and the Senior Legal Officer together with the Contractor, had visited the school and made a presentation which had been well received. A query regarding car parking had been resolved.

(ii) Helena Romanes School

There were currently concerns at the school regarding surface water drainage and security fencing. Linteum Leisure had provided assurances that these issues would be resolved.

PFI 164 CONSULTANCY COSTS – LEGAL FEES

The Project Manager circulated a report updating Members on the legal costs. It was agreed that further information would be obtained from Devonshires.

PFI 165 REPORT TO FULL COUNCIL – FINAL APPROVAL

The Project Manager circulated copies of a confidential report which was to be presented to Full Council on 27 February 2002. The report would bring all Members up to date on progress made with the final stages of the PFI Project. The importance of emphasising the confidentiality of the report was discussed. The Project Manager stated that a press release would be prepared and issued following the Council meeting.

A copy of the Full Business Case (FBC), which was being submitted to the Department for Transport, Local Government and the Regions (DTLR), would be presented to Members along with the report for approval. The core of the FBC had been outlined for Members in the report. A question and answer document would also be circulated to Members with the intention of assisting Members with their consideration of the report.

After discussion, it was

RESOLVED that the recommendations, as outlined in the Leisure (PFI) Project - Final Approval Report to be presented to Full Council on 27 February 2002, be endorsed by the Leisure (PFI) Board.

The Chief Executive referred to the need for the Council to indemnify the Director of Resources against any personal liability relating to the certification of the relevant contracts. It was agreed that an appropriate report would be made to the meeting of the Council.

PFI 166 DC LEISURE – TUPE LIST

The Project Manager reported on a meeting which had been held between herself, the Chief Executive and the Chief Executive of DC Leisure, regarding arrangements for the transfer of staff employed by DC Leisure at the Leisure Centre to Leisure Connection.

The meeting ended at 10.50 am.